



Penallta House
Tredomen Park
Ystrad Mynach
Hengoed
CF82 7PG

Tŷ Penallta
Parc Tredomen
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Hengoed
CF82 7PG

For all enquiries relating to this agenda please contact Jackie Dix
(Tel. : 01443 864447 Email: dixj1@caerphilly.gov.uk)

Date: 1st February 2012

Dear Sir/Madam,

A meeting of the **Caerphilly Town Centre Management Group** will be held in the **Tredomen Business Centre, Tredomen Park** on **Thursday, 16th February 2012 at 2.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

Anthony O'Sullivan
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. Apologies for absence.
3. To receive and note the following minutes:-

Caerphilly Town Centre Management Group 24 November 2011
4. Matters arising from the minutes.
5. To consider the following items:-
 - a) Library Update - verbal report Allan Dallimore (Team Leader - Urban Renewal & Conservation);
 - b) Tourist Information Centre Toilets – verbal report Andrew Highway (Town Centre Development Manager);
 - c) Malcolm Uphill Plaque Visuals – verbal report Allan Dallimore (Team Leader - Urban Renewal & Conservation);
 - e) Caerphilly Medieval Market - Paul Hudson (Marketing and Events Manager) & Steve Wilcox (Assistant Town Centre Manager);
 - f) Air Quality Report for information only – Maria Godfrey (Environmental Health Officer);
 - g) Retail Jobs Report for information only - Andrew Highway (Town Centre Development Manager);
 - h) Caerphilly Town Centre Audit January 2012.

6. Date of next meeting **Thursday, 31st May 2012, 2.00 pm, Sirhowy Room, Penallta House.**

Circulation:

Councillors P.J. Bevan, C. Elsbury, J.E. Fussell, S. Kent, M.H. Newman, M.J. Prew and Mrs L. Williams
Councillor R. Davies – Cabinet Member for Regeneration.

Mr. K. Williams (Town Clerk – Caerphilly Town Council)
Mr. P. Massey (CADW)
Inspector P. Staniford (Gwent Police)
Mr. J. Couzens (Manager, Castle Court Shopping Centre)
Mrs. S. Cooper (Caerphilly Access Group)
Mr. R. Gough (GAVO)
Mr. K. Robottom (C.R.A)
Mr. E. Talbot (CIRP)

And Appropriate Offices